

# CROOK COUNTY FIRE & RESCUE

The regular meeting of Crook County Fire & Rescue was called to order by President Dennis Merrill at 9:02 am on November 17, 2022.

Board members present were Steve Lent, Dennis Merrill and George Ponte.

Board members absent were Jerry Brummer and Gary Abrams.

Staff present was Chief Matt Smith, Chief Dave Pickhardt and Paula Landrus.

Guest present were Matt Hummel, David Parks, Jerimiah Kenfield, Todd Olheiser, Larry Long and Sam Scheideman.

## MINUTES

Steve Lent made a motion to approve the minutes. George Ponte seconded the motion which passed unanimously.

## CONSENT AGENDA

George Ponte made a motion to approve the Consent Agenda. Steve Lent seconded the motion which passed unanimously.

## OLD BUSINESS

Senate Bill 762- Chief Smith stated that there is no new update. We will leave it on the agenda. We could see a change after the election.

## NEW BUSINESS

All Business Items are all together and discussed all together.

Chief Smith gave an update on staffing: The biggest challenge is staffing and the employees that have left. It has been a challenge to maintain service at Station 1202. We have had some challenges with injuries and employees out on FMLA leave. Chief Smith stated that on January 1, 2023, we have hiring three more Firefighter/Paramedics. That will fill all positions that are appropriated in the budget. The budget priorities are: increase staff at Station 1203, increase district response capacity (adding responders) and fund the reserve accounts. The number one priority is staffing Station 1201 with an ambulance and engine and the staffing Station 1202 with a part time EMT and a lieutenant.

Chief Smith explained the Oregon State Fire Marshall Grant. It is a matching grant for up to four full time career employees. They would have to do some home inspections and assessments for fire prevention. The grant is for three years and is loaded up front. It is a good opportunity to increase staffing.

Chief Pickhardt gave an update on the facilities. Station 1201 has 8 bedrooms We don't have enough room for more offices or dorms. We are meeting with an architect and engineer today.

We don't have good place to train with pulling hose and spraying water. With the splash pad, walking bridge and they are putting in a playground with equipment in the park.

We could possibly add an administration building and training center up in the industrial area at the airport.

The Board discussed the fire marshal grant and discussed the risk in applying and accepting the grant.

Steve Lent made a motion that Crook County Fire and Rescue apply for the State Fire Marshall Grant. George Ponte seconded the motion which passed unanimously.

George Ponte suggested informing the public on what is going on with the Seismic Grant and the need of the district and what all that means. It could help with future financing for a station and the long term needs of the district.

#### PUBLIC COMMENT

None given

#### GOOD OF THE ORDER

Chief Dave Pickhardt reviewed the call data for October.

Update on hiring- Chief Smith stated that we have one Firefighter starting on December 1<sup>st</sup>. We have made 3 conditional job offers to start in January. We will be holding a Batallion Test in December and we hope to have them start January 1<sup>st</sup>.

As there was no further business for the board, George Ponte made a motion to adjourn the meeting at 10:31 am. Steve Lent seconded the motion which passed unanimously.

Respectfully Submitted,



Paula Landrus

CROOK COUNTY FIRE & RESCUE

WORKSESSION

The work session was called to order by President Dennis Merrill at 10:40 am on November 17, 2022.

Board member present were Dennis Merrill, George Ponte and Steve Lent.

Staff present was Chief Matt Smith and Chief Dave Pickhardt.

GOVERNANCE POLICY

Chief Smith went through the Governance Policy with the Board. This is a draft from Special Districts. The changes are highlighted.

Page 4 – ORS Chapter 478, Employees are not eligible to serve as board members (ORS 198.115)

Page 9 - 3.7, the Board discussed using Robert's Rules of Order.

Page 13 – 4.2, Terms for standing advisory committees will be 1 year.

Page 20 - 9.2 attend an SDAO Training once per year.

Page 11 – Except in limited circumstances, Public Meetings Law does not require that participation be allowed by public.

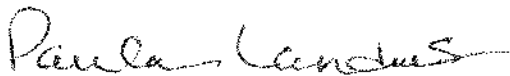
Page 15 - Per resolution passed by the Crook County Fire & Rescue, Board members will serve as unpaid volunteers.

The Board discussed all of the draft highlighted changes.

It was a consensus of the Board that they have been through the Governance Policy documents.

Dennis Merrill adjourned the work session at 11:00 am.

Respectfully Submitted,



Paula Landrus