

# CROOK COUNTY FIRE & RESCUE



ANNUAL BUDGET

FISCAL YEAR 2022-2023

**BUDGET SCHEDULE**  
**FY 2022-2023**  
**CROOK COUNTY FIRE & RESCUE**

March 17.....Appoint Budget Officer

April 21.....Appoint Budget Members

March 17 - May 20 .....Board Input on Budget

March 17 - May 20 .....Fire Fighters Input to Fire Officers

March 17 - May 20 .....Fire Officers Input to Budget Officer

May 6 .....Letter to Budget Committee

May 10.....First Publication of Notice of Budget Committee Meeting

May 17.....Second publication of Notice of Budget Committee Meeting

May 20 .....Budget to Committee Members

May 26.....1st Budget Committee Meeting at 12:00 Noon

June 7.....Publish Budget Hearing & Budget Summary

June 16 .....Board – Budget Hearing and Resolutions:

- 1. Adopting Budget
- 2. Making Appropriations
- 3. Levying Taxes

July 8 .....To Assessors Office - Budget and all materials pertaining to Budget approval and passage.

Sept. 30..... Submit complete Budget County Clerk

**CROOK COUNTY FIRE & RESCUE  
ANNUAL BUDGET  
2022-2023**

**MEMBERS OF BUDGET COMMITTEE**

Directors at Large

Steve Lent	06-30-2025
George Ponte	06-30-2025
Jerry Brummer	06-30-2023
Gary Abrams	06-30-2023
Dennis Merrill	06-30-2025

Appointed Members at Large

Timothy Lacke	01-01-2023
Larry Long	01-01-2023
Tim Deboodt	01-01-2025
Scott Smith	01-01-2025
Lori Hooper	01-01-2024

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# **CROOK COUNTY FIRE & RESCUE**

## **BUDGET MEETING**

### **AGENDA**

**May 26<sup>th</sup>, 2022  
12:00 pm**

1. CALL TO ORDER / BUDGET OFFICER  
    Introductions  
    Powers of the Budget Committee  
    Thank You
2. ELECTION OF CHAIRPERSON AND SECRETARY
3. BUDGET MESSAGE
4. PUBLIC COMMENT
5. BUDGET OVERVIEW
6. QUESTION AND ANSWER PERIOD
7. BUDGET ACTION TO APPROVE TAX RATE AND / OR NEXT BUDGET MEETING DATE
8. PUBLIC COMMENT
9. ADJOURN

## **Budget Message 2022-2023**

In a climate of financial unpredictability, the district is in a strong financial position. In the 2021-2022 budget year the district budgeted a 6% tax revenue increase over the previous year and we are estimating we will receive about 5%. Ambulance income is on track to end the year nearly \$200,000 more than budgeted. Impact fees are expected to come in \$60,000 more than budgeted. PILOT fees came in as budgeted. Revenue from GEMT was budgeted at \$30,000 and will end the year at approximately \$275,000. A SAFER grant we budgeted for was not received. We unexpectedly received \$98,000 in COVID grants.

In the 2021-2022 budget year the district was able to accomplish 2 of its 4 budgetary objectives. We purchased a replacement ambulance and power cot and we funded reserve accounts as budgeted. We were able to buy much needed ambulance equipment including a power cot, ventilator, IV pumps and CPR equipment from unexpected grant dollars. Due to unexpected, major mechanical maintenance on multiple fire apparatus this last year, the fire Contractual Repair and Maintenance line item was overspent this last year by \$100,000. By Fire Board resolution, \$100,000 in spending authority was transferred from Contingency into the line item to cover the expenses. We predict we will end the budget year spending approximately 90% of what was budgeted for the 2021-2022 budget year.

### **2022-2023 Budgetary Objectives:**

- Increase the consistency of staffing in the Juniper Canyon station.
- Increase the District's emergency response capacity.
- Fund reserve accounts as revenue projections allow with a goal of securing property and developing infrastructure for a future training facility and additional fire station.

Amidst inflation and recession concerns, Crook County remains one of the fastest growing counties in Oregon. The district's Strategic Business Plan outlines how we will function to accomplish our core services. It also lays a framework for planning for the future and evaluating progress. Open discussion of future growth and needs within the district and how the district can financially position itself to meet those needs will continue to be at the forefront of budgetary discussion.

### **2022-2023 General Fund Revenue**

For the 2022-2023 budget year, tax revenue is budgeted to increase 5%. Charges for service is budgeted to increase 3% from what we received last year. Impact Fees are budgeted at \$100,000 in anticipation of new tax exempt construction. Pilot Fees are expected to increase to \$598,000 with the likely occupancy of new data center buildings. GEMT revenue is budgeted to increase to \$250,000 based on new program revenue received last year. We are budgeting again this year

for a SAFER grant, if received, it will pay for three additional firefighter/paramedics for a three year period.

### **2022-2023 General Fund Requirements**

As a reminder in the Non-Departmental category, last year we moved all of our personnel services line items to this category and there are not any personnel services line items budgeted in the Fire and EMS categories.

The appropriation for general fund expenditures is budgeted to increase from last year. Most line items were increased by a standard 7% with a few notable exceptions. In the Fire category we have doubled the line item labeled Gas Oil and Lube. We have increased fire apparatus Contractual Repair and Maintenance to account for an aging fleet and we have increased the Training line item.

In the EMS category we have nearly doubled the line item labeled Gas Oil and Lube. We have increased CPR Expense to support our CPR training center. We increased the First Aid and Safety line item to keep up with rising ambulance supply costs and the On Line Services line item is increased for the purchase of new report writing software. We have also increased the Training line item.

In the Non-Departmental category, in the personnel services section, most salary scales and benefit packages were adjusted to keep the district competitive in a difficult employment market. We are budgeting for one new chief officer position to focus on our part-time and volunteer programs. As we did last year, we are budgeting for 3 firefighters to be funded by a federal SAFER grant. If we do not receive grant funding we still will consider hiring these positions to increase consistency in staffing of our Juniper Canyon fire station. In the materials and services section, the GEMT Re-imbursment Program was increased significantly to account for the matching funds required to receive program benefits.

Reserve funds are budgeted nearly the same as last year.

Debt Service fund had an unappropriated ending fund balance from a generous grant from ST Charles. That money is applied towards our ambulance lease purchase payment. The fire apparatus loan payment is budgeted per the payment schedule.

Capital Project Fund is budgeted to receive \$20,500. This will be matching funds for the possibility that the district will receive an AFG grant. The AFG grant, if received, will allow the district to purchase needed EMS and firefighting equipment. There was an ending fund balance to account for an SDAO safety grant received for an upgrade in station security. These funds will be expended when the project is completed.

Fire Equipment Fund is budgeted to receive \$35,000.

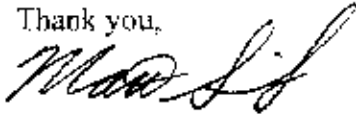
EMS Equipment Fund is budgeted to receive \$35,000.

Station Building Fund is budgeted to receive \$135,000. If completely funded this money will work towards the goal of securing property and developing infrastructure for a future training facility and an additional fire station. Maintaining the district's current facilities will also remain a priority.

### Summary

We are living in an unpredictable financial time for the district. Planning and flexibility are not normally used in the same sentence but I think it best describes how we address our current financial uncertainty. Inflation and a very competitive employment market are true threats to the district's service level. Crook County continues to be one of Oregon's fastest growing counties. Economic recession is something being actively discussed nationwide. With all of the financial headwinds we face, there are also several opportunities in the next few years in which the district could receive significant yearly revenue from development. The proposed budget attempts to incorporate the planning for increased costs and the flexibility to increase service by adding staff (3 firefighters and 1 chief officer) if the District Board decides the time is right. I expect open discussion throughout the year surrounding the district's current and predicted financial position as well as discussion regarding the correct timing of accomplishing our budgetary objectives.

Thank you,



Matt Smith  
Budget Officer

**FIRE DISTRICT  
2022-23 ANNUAL BUDGET**

**GENERAL FUND  
RESOURCE & REQUIREMENTS**

<b>ACTUAL FY 2019-20</b>	<b>ACTUAL FY 2020-21</b>	<b>BUDGET FY 2021-22</b>		<b>PROPOSED BUDGET FY 2022-23</b>	<b>APPROVED BUDGET FY 2022-23</b>	<b>ADOPTED BUDGET FY 2022-23</b>
<b>RESOURCE &amp; REQUIREMENT SUMMARY</b>						
<b>RESOURCES</b>						
3,416,375	3,121,185	3,541,260	Beginning Cash	3,519,428	3,519,428	3,519,428
3,402,514	3,742,831	3,988,124	Taxes	4,087,350	4,087,350	4,087,350
1,366,822	1,402,437	1,282,318	Charges for Services	1,564,162	1,564,162	1,564,162
93,746	29,854	40,000	Uses of Money and Property	40,000	40,000	40,000
510,313	869,156	937,339	Other Revenue	1,393,391	1,393,391	1,393,391
<b><u>8,789,770</u></b>	<b><u>9,165,463</u></b>	<b><u>9,789,041</u></b>	<b>TOTAL RESOURCES</b>	<b><u>10,604,331</u></b>	<b><u>10,604,331</u></b>	<b><u>10,604,331</u></b>
<b>REQUIREMENTS</b>						
2,594,370	2,825,001	176,029	Fire Department	243,988	243,988	243,988
2,207,422	2,283,696	252,616	EMS Department	366,989	366,989	366,989
869,793	770,501	6,477,048	Non Departmental	7,209,077	7,209,077	7,209,077
		2,883,348	Operating Contingency	2,784,277	2,784,277	2,784,277
<b><u>5,671,585</u></b>	<b><u>5,879,198</u></b>	<b><u>9,789,041</u></b>	<b>TOTAL REQUIREMENTS</b>	<b><u>10,604,331</u></b>	<b><u>10,604,331</u></b>	<b><u>10,604,331</u></b>



# FIRE DISTRICT 2022-23 ANNUAL BUDGET

## GENERAL FUND RESOURCES

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22			PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
<b>GENERAL FUND RESOURCES</b>							
<b>3,416,375</b>	<b>3,121,185</b>	<b>3,541,260</b>	<i>Acct. No.</i>				
			<b>4000</b>	Beginning Cash Balance	<b>3,519,428</b>	<b>3,519,428</b>	<b>3,519,428</b>
			<b>4100</b>	Taxes (General Property Tax)			
3,324,309	3,585,555	3,898,124	4110	Current	3,997,350	3,997,350	3,997,350
78,205	157,276	90,000	4120	Delinquent	90,000	90,000	90,000
<b>3,402,514</b>	<b>3,742,831</b>	<b>3,988,124</b>		<b>TOTAL TAXES</b>	<b>4,087,350</b>	<b>4,087,350</b>	<b>4,087,350</b>
			4200	Licenses & Permits	-	-	-
3,000	-	3,000	4300	Revenue from Other Govt Agencies	5,000	5,000	5,000
			4400	Charges for Services	-	-	-
1,310,098	1,284,809	1,223,483	4410	Ambulance Income	1,493,500	1,493,500	1,493,500
35,070	36,759	35,000	4420	Fire Med.	35,000	35,000	35,000
2,836	60,094	2,835	4430	Contractual Fire Protection	2,920	2,920	2,920
15,818	20,775	18,000	4432	CPR Training Center	27,742	27,742	27,742
<b>1,366,822</b>	<b>1,402,437</b>	<b>1,282,318</b>		<b>TOTAL CHARGE FOR SERVICES</b>	<b>1,564,162</b>	<b>1,564,162</b>	<b>1,564,162</b>
			4510	Use of Money & Property (Interest from LEIP)	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
<b>93,748</b>	<b>29,854</b>	<b>40,000</b>					
			4600	Other Revenue			
340,050	456,837	80,000	4612	Impact Fees	100,000	100,000	100,000
150,525	335,117	335,615	4614	PILOT Fees	598,257	598,257	598,257
-	-	30,000	4810	Sale of Assets	10,000	10,000	10,000
296	-	3,000	4620	Refunds/Donations	3,000	3,000	3,000
7,769	-	10,000	4640	Misc.	10,000	10,000	10,000
11,673	-	10,000	4650	General Credit & Expense	10,000	10,000	10,000
-	-	30,000	4660	GEMT - Re-imbursement Program	250,000	250,000	250,000
-	-	438,724	4663	SAFER Grant	412,134	412,134	412,134
	77,202			Audit Adjustment			
<b>510,313</b>	<b>869,156</b>	<b>937,339</b>		<b>TOTAL OTHER REVENUE</b>	<b>1,393,391</b>	<b>1,393,391</b>	<b>1,393,391</b>
				<b>TOTAL GENERAL FUND RESOURCES</b>	<b>10,604,331</b>	<b>10,604,331</b>	<b>10,604,331</b>
<b>8,789,770</b>	<b>9,165,463</b>	<b>9,789,041</b>					

# FIRE DISTRICT 2022-23 ANNUAL BUDGET

## FIRE GENERAL REQUIREMENTS

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22	PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
<i>Acct. No.</i>					
<b>6000 FIRE PERSONAL SERVICES</b>					
118,569	120,940				
110,017	112,217				
226,641	218,707				
308,732	445,183				
403,938	298,159				
85,925	87,643				
55,401	70,937				
33,526	29,196				
144,536	162,144				
21,614	39,920				
115,967	122,244				
439,811	507,348				
276,425	321,473				
6,757	9,421				
<b>2,347,859</b>	<b>2,545,532</b>	-	-	-	-
<b>5000 MATERIALS &amp; SERVICES</b>					
<b>9400 TOTAL OFFICE SUPPLIES</b>					
<b>1,801</b>	<b>1,892</b>	<b>1,563</b>	<b>1,672</b>	<b>1,672</b>	<b>1,672</b>
<b>5500 Operating Supplies</b>					
21,215	21,366	26,266	42,000	42,000	42,000
11,703	5,888	-	-	-	-
948	1,898	3,152	5,000	5,000	5,000
4,950	3,346	3,000	3,210	3,210	3,210
4,675	8,802	20,500	21,935	21,935	21,935
<b>43,491</b>	<b>41,300</b>	<b>52,918</b>	<b>72,145</b>	<b>72,145</b>	<b>72,145</b>
<b>5600 Repair &amp; Maintenance</b>					
3,095	1,420	2,583	6,000	6,000	6,000
2,168	1,948	2,563	2,742	2,742	2,742
<b>5700 Contractual Repair &amp; Maint</b>					
20,214	21,863	20,500	21,935	21,935	21,935
20,691	19,993	20,000	40,000	40,000	40,000
-	186	1,025	1,097	1,097	1,097
<b>46,168</b>	<b>45,410</b>	<b>46,651</b>	<b>71,774</b>	<b>71,774</b>	<b>71,774</b>

## FIRE DISTRICT 2022-23 ANNUAL BUDGET

ACTUAL FY 2019-20	BUDGET FY 2020-21	BUDGET FY 2021-22				PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
			<b>5000</b>	<b>MATERIALS &amp; SERVICES CONT'D</b>				
			<b>5100</b>	<b>Sundry</b>				
3,452	3,082	5,125	5101	Dues, Sub., Memberships	5,484	5,484	5,484	
7,825	3,152	8,464	5104	On Line Services	9,056	9,056	9,056	
100,984	139,306		5105	Student Sleeper Program				
16,079	30,900	30,750	5102	Training & Education	52,000	52,000	52,000	
7,675	6,594	15,759	5103	Travel & Subsistence	16,862	16,862	16,862	
289	131	299	5110	Miscellaneous	320	320	320	
1,327	2,105	2,500	5107	Prevention Program	2,675	2,675	2,675	
4,937	3,477		5108	Volunteer Firemen Expense				
<b>142,568</b>	<b>188,747</b>	<b>62,897</b>	<b>TOTAL SUNDRY</b>			<b>86,397</b>	<b>86,397</b>	<b>86,397</b>
<b>234,028</b>	<b>277,349</b>	<b>164,029</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>231,988</b>	<b>231,988</b>	<b>231,988</b>
			<b>7000</b>	<b>CAPITAL OUTLAY</b>				
			<b>Equipment</b>					
6,107	2,120	6,000	7202	Computer/Radio	6,000	6,000	6,000	
6,376	0	6,000	7302	Turnouts	6,000	6,000	6,000	
-	-	-	7309	Various Equipment	-	-	-	
<b>12,483</b>	<b>2,120</b>	<b>12,000</b>	<b>TOTAL CAPITAL OUTLAY</b>			<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>2,594,370</b>	<b>2,825,001</b>	<b>176,029</b>	<b>TOTAL FIRE</b>			<b>243,988</b>	<b>243,988</b>	<b>243,988</b>

# FIRE DISTRICT 2022-23 ANNUAL BUDGET

## EMERGENCY MEDICAL GENERAL REQUIREMENTS

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22	PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
			<b>EMERGENCY MEDICAL PERSONNEL SERVICES</b>		
			<b>6000</b>		
		<i>Acct. No</i>			
99,768	117,700	6112	Deputy Chief		
135,145	112,153	6101	Battalion Chief		
		6109	Captains		
287,893	338,293	6115	Lieutenants (4)		
434,631	363,378	6103	Firefighter/EMT-P (5)		
67,577	68,928	6110	Billing Clerk		
103,144	76,364	6105	Part Time		
157,603	164,973	6106	Overtime		
1,440	960	6210	CPR Instruction		
21,201	17,442	6108	Incentives		
20,307	27,708	6201	Workers Comp.		
99,331	94,791	6202	FICA		
334,319	389,934	6203	PERS		
268,860	291,608	6204	Medical, Vision, Dental, Ins		
5,891	7,545	6206	Oregon Unemployment		
<b>2,037,130</b>	<b>2,071,877</b>	<b>-</b>	<b>TOTAL PERSONAL SERVICES</b>		
			<b>5000</b>		
<b>2,078</b>	<b>2,790</b>	<b>1,563</b>	<b>5400</b>	<b>1,672</b>	<b>1,672</b>
			<b>MATERIALS &amp; SERVICES</b>		
			<b>Total Office Supplies</b>		
			<b>5500</b>		
			<b>Operating Supplies</b>		
28,581	29,483	35,000	5501	Gas, Oil, Lube	70,000
8,024	2,741		5502	Uniforms & Clothing	70,000
2,288	6,336	7,000	5503	Tires & Tubes	7,490
12,779	16,705	15,000	5504	CPR Expense	7,490
68,248	95,837	93,768	5506	First Aid/Safety	30,000
		-	5507	Small Tools	30,000
<b>119,920</b>	<b>151,102</b>	<b>150,768</b>	<b>TOTAL OPERATING SUPPLIES</b>		
			<b>219,490</b>		
			<b>5600</b>		
			<b>Repair &amp; Maintenance</b>		
221	573	1,000	5610	Equipment	1,070
1,342	1,125	1,538	5620	Motor Vehicles	1,070
			5700	Contractual Repair & Maint	1,646
4,706	11,697	15,000	5710	Equipment	-
13,580	23,727	20,500	5720	Motor Vehicles	16,050
	2,149	513	5730	Radio	21,935
<b>19,849</b>	<b>39,271</b>	<b>38,551</b>	<b>TOTAL REPAIR &amp; MAINTENANCE</b>		
			<b>41,250</b>		
			<b>5100</b>		
			<b>Sundry</b>		
2,267	-	4,100	5101	Dues, Sub., Memberships	4,387
13,015	11,679	14,527	5104	On Line Services	4,387
4,228	5,437	18,911	5102	Training & Education	35,000
4,286	89	13,658	5103	Travel & Subsistence	40,000
562	132	538	5110	Miscellaneous	14,614
<b>24,358</b>	<b>17,337</b>	<b>51,734</b>	<b>Total Sundry</b>		
			<b>94,577</b>		
<b>166,205</b>	<b>210,500</b>	<b>242,616</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>		
			<b>356,989</b>		

**FIRE DISTRICT  
2022-23 ANNUAL BUDGET**

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2020-21			PROPOSED BUDGET FY 2022-23	PROPOSED BUDGET FY 2022-23	PROPOSED BUDGET FY 2022-23
			<b>7000</b>	<b>CAPITAL OUTLAY</b>			
4,087	1,319	5,000	7309	Various Equipment	5,000	5,000	5,000
-	-	5,000	7202	Computer/Radio	5,000	5,000	5,000
<b><u>4,087</u></b>	<b><u>1,319</u></b>	<b><u>10,000</u></b>	<b>TOTAL CAPITAL OUTLAY</b>		<b><u>10,000</u></b>	<b><u>10,000</u></b>	<b><u>10,000</u></b>
			<b>TOTAL EMERGENCY MEDICAL REQUIREMENT</b>		<b><u>366,989</u></b>	<b><u>366,989</u></b>	<b><u>366,989</u></b>
<b><u>2,207,422</u></b>	<b><u>2,283,696</u></b>	<b><u>252,616</u></b>					

# FIRE DISTRICT 2022-23 ANNUAL BUDGET

## NON-DEPARTMENTAL

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22			PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
			<u>Acct No.</u>				
			<b>6000</b>	<b>NON-DEPARTMENTAL PERSONNEL SERVICES</b>			
9,550	8,638	-	6208	Life Insurance Vol.			
3,974	10,487	-	6201	Workers Compensation			
	1,500	-	6209	Employee Assistance Program			
		376,612	6120	Command Staff (3)	387,900	387,900	387,900
		159,703	6121	Administrative Staff (2) (2PT)	229,740	229,740	229,740
		343,190	6101	Shift BC's (4)	471,312	471,312	471,312
		832,339	6115	Lieutenant (9)	892,968	892,968	892,968
		698,552	6103	Firefighter/EMT-P (9)	760,356	760,356	760,356
		257,498	6117	SAFER GRANT (3)	236,808	236,808	236,808
		180,000	6106	Part Time	160,000	160,000	160,000
		70,000	6109	Incentives	110,000	110,000	110,000
		300,000	6108	Overtime	320,000	320,000	320,000
		7,000	6210	CPR Instruction	3,500	3,500	3,500
		4,000	6113	Deferred Comp	42,000	42,000	42,000
		65,000	6201	Workers Comp.	70,000	70,000	70,000
		246,130	6202	FICA	272,728	272,728	272,728
		997,548	6203	PERS	1,109,199	1,109,199	1,109,199
		825,080	6204	Medical, Vision, Dental, Ins	892,104	892,104	892,104
		12,000	6205	Life Insurance	13,513	13,513	13,513
		13,513	6208	Oregon Unemployment	14,973	14,973	14,973
		2,691	6209	Employee Assistance Program	2,879	2,879	2,879
<b>13,524</b>	<b>20,605</b>	<b>5,390,856</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>5,989,980</b>	<b>5,989,980</b>	<b>5,989,980</b>
			<b>5000</b>	<b>MATERIALS &amp; SERVICES</b>			
2,920	3,807	5,075	5430	Office Supplies	5,430	5,430	5,430
		5,000	5401	IT Equipment	5,350	5,350	5,350
<b>2,920</b>	<b>3,807</b>	<b>10,075</b>		<b>TOTAL OFFICE SUPPLIES</b>	<b>10,780</b>	<b>10,780</b>	<b>10,780</b>
			<b>5500</b>	<b>Operating Supplies</b>			
31,263	28,041	30,673	5505	Household & Institutional	32,820	32,820	32,820
		16,400	5502	Uniforms	17,548	17,548	17,548
1,306	1,400	1,614	5900	Legal Advertising	1,727	1,727	1,727
-	6,479	5,253	5905	Election	5,621	5,621	5,621
287	531	1,076	5910	Budget	1,151	1,151	1,151
16,846	15,445	20,000	5921	Telephone service	21,400	21,400	21,400
		1,025	5922	Telephone System	1,097	1,097	1,097
3,306	1,191	3,507	5923	Postage	3,752	3,752	3,752
6,804	5,943	6,481	5924	Internet	6,935	6,935	6,935
			5930	Utility Service	-	-	-
15,738	16,141	21,013	5931	Electricity	22,484	22,484	22,484
13,622	15,818	20,000	5932	Natural gas	21,400	21,400	21,400
2,786	2,991	3,200	5933	Water & Sewer	3,424	3,424	3,424
4,232	5,113	6,000	5934	Garbage	6,420	6,420	6,420
<b>96,190</b>	<b>99,093</b>	<b>136,242</b>		<b>TOTAL OPERATING SUPPLIES</b>	<b>145,779</b>	<b>145,779</b>	<b>145,779</b>

**FIRE DISTRICT  
2021-22 ANNUAL BUDGET  
NON-DEPARTMENTAL**

<b>ACTUAL FY 2019-20</b>	<b>ACTUAL FY 2020-21</b>	<b>BUDGET FY 2021-22</b>		<b>PROPOSED BUDGET FY 2022-23</b>	<b>APPROVED BUDGET FY 2022-23</b>	<b>APPROVED BUDGET FY 2022-23</b>
			<b>5800 Professional Services</b>			
13,800	15,300	14,852	5820 Auditing	15,892	15,892	15,892
884	2,670	3,500	5830 Accounting/Data Processing	3,745	3,745	3,745
-	-	-	5831 Grant Writing	-	-	-
12,550	1,030	5,125	5835 Civil Service/Employment Testing	5,484	5,484	5,484
780	-	838	5837 Fire Board	897	897	897
17,016	6,442	22,892	5836 Legal Services	24,494	24,494	24,494
51,160	57,852	61,500	5838 Insurance	65,805	65,805	65,805
			5836 Bond Fees	-	-	-
782	6,536	10,769	5114 Licenses/Recert	11,523	11,523	11,523
<b>96,982</b>	<b>89,830</b>	<b>119,476</b>	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>127,840</b>	<b>127,840</b>	<b>127,840</b>
			<b>5900 Rental</b>			
7,592	6,668	7,779	5941 Equipment	8,324	8,324	8,324
<b>7,592</b>	<b>6,668</b>	<b>7,779</b>	<b>TOTAL RENTAL</b>	<b>8,324</b>	<b>8,324</b>	<b>8,324</b>
			<b>5700 Contractual Repair &amp; Maint</b>			
33,523	42,019	35,000	5740 Building Maintenance	37,450	37,450	37,450
<b>33,523</b>	<b>42,019</b>	<b>35,000</b>	<b>TOTAL REPAIR &amp; MAINTENANCE</b>	<b>37,450</b>	<b>37,450</b>	<b>37,450</b>
			<b>5100 Sundry</b>			
2,028	2,406	3,000	5101 Dues, Sub, Membership	3,210	3,210	3,210
1,645	20,944	25,000	5117 On Line Services	26,750	26,750	26,750
249	201	323	5110 Miscellaneous	346	346	346
	-	136,581	5105 Student Sleeper Program	146,142	146,142	146,142
	-	7,175	5108 Volunteer Expense	7,677	7,677	7,677
167,200	187,700	192,393	5112 City Of Prineville (Dispatch)	205,861	205,861	205,861
5,598	5,598	6,462	5113 County GIS	6,914	6,914	6,914
28,120	7,384	46,125	7210 Credit & Expense	49,354	49,354	49,354
-	20,333	20,500	5118 GEMT Re-imbursement Program	100,000	100,000	100,000
<b>204,840</b>	<b>244,586</b>	<b>437,559</b>	<b>TOTAL SUNDRY</b>	<b>546,254</b>	<b>546,254</b>	<b>546,254</b>
			<b>8000 GRANTS</b>			
<b>442,047</b>	<b>485,983</b>	<b>746,131</b>	<b>Total Materials &amp; Services</b>	<b>876,427</b>	<b>876,427</b>	<b>876,427</b>
			<b>Transfer to Other Funds</b>			
-	50,000	35,000	Fire Reserve Capital Outlay	35,000	35,000	35,000
250,000	50,000	35,000	EMS Reserve Capital Outlay	35,000	35,000	35,000
50,000	50,000	135,000	Station Building Capital Outlay	135,000	135,000	135,000
		20,500	FEMA Grant Match Capital Outlay	20,500	20,500	20,500
114,222	113,913	114,561	Debt Service	117,170	117,170	117,170
<b>414,222</b>	<b>263,913</b>	<b>340,061</b>	<b>TOTAL TRANSFER</b>	<b>342,670</b>	<b>342,670</b>	<b>342,670</b>
<b>869,793</b>	<b>770,501</b>	<b>6,477,048</b>	<b>TOTAL NON-DEPARTMENTAL</b>	<b>7,209,077</b>	<b>7,209,077</b>	<b>7,209,077</b>

**FIRE DISTRICT  
2022-23 ANNUAL BUDGET**

**OPERATING CONTINGENCY**

ACTUAL FY	ACTUAL FY	BUDGET FY		<i>PROPOSED BUDGET FY</i>	<i>APPROVED BUDGET FY</i>	<i>ADOPTED BUDGET FY</i>
2019-20	2020-21	2021-22		2022-23	2022-23	2022-23
		2,883,348	Contingencies	2,784,277	2,784,277	2,784,277
	-	<u>2,883,348</u>	<b>TOTAL OPERATING CONTINGENCY</b>	<u>2,784,277</u>	<u>2,784,277</u>	<u>2,784,277</u>



**FIRE DISTRICT  
2022-23 ANNUAL BUDGET**

**DEBT SERVICE FUND**

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22		<i>PROPOSED BUDGET FY 2022-23</i>	<i>APPROVED BUDGET FY 2022-23</i>	<i>ADOPTED BUDGET FY 2022-23</i>
<b>RESOURCE &amp; REQUIREMENT SUMMARY</b>						
<b>RESOURCE</b>						
-	-		Beginning Cash Balance	48,696	48,696	48,696
			Use of Money & Property			
		100,000	Grant/Donation	-	-	-
			Transfer from other funds			
<u>114,254</u>	<u>113,913</u>	<u>114,561</u>	Transfer From General Fund	<u>117,170</u>	<u>117,170</u>	<u>117,170</u>
<u><b>114,254</b></u>	<u><b>113,913</b></u>	<u><b>214,561</b></u>	<b>TOTAL RESOURCES</b>	<u><b>165,866</b></u>	<u><b>165,866</b></u>	<u><b>165,866</b></u>
<b>REQUIREMENT</b>						
114,254	113,913	114,561	Fire Apparatus Loan	114,562	114,562	114,562
		51,304	Ambulance Lease Purchase Payment	51,304	51,304	51,304
		48,696	Unappropriated Ending Balance	-	-	-
<u><b>114,254</b></u>	<u><b>113,913</b></u>	<u><b>214,561</b></u>	<b>TOTAL REQUIREMENTS</b>	<u><b>165,866</b></u>	<u><b>165,866</b></u>	<u><b>165,866</b></u>

## FIRE DISTRICT 2022-23 ANNUAL BUDGET

### DEBT SERVICE FUND REQUIREMENTS

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22			PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
			<u>Acct. No.</u>	<b>RESOURCES</b>			
-	-	-		Beginning Cash	48,696	48,696	48,696
		100,000		Grants/Donations	-	-	-
		-		Transfer from Other Funds	-	-	-
114,222	113,913	114,561		General Fund Reserve	117,170	117,170	117,170
<b><u>114,222</u></b>	<b><u>113,913</u></b>	<b><u>214,561</u></b>		<b>TOTAL RESOURCES</b>	<b><u>165,866</u></b>	<b><u>165,866</u></b>	<b><u>165,866</u></b>
				<b>REQUIREMENTS</b>			
				Public Safety Equipment Series 2017			
				Issue Date			
				Payment Date			
				1/12/2017			
				6/15/2027			
94,000	96,000	106,780	7403	Principal Payments	99,000	99,000	99,000
20,222	17,913	7,781	7404	Interest Payments	15,562	15,562	15,562
				Total Payment	114,562	114,562	114,562
		114,561					
				Lease Purchase Series 2021			
				Issue Date			
				Payment Date			
				2/25/2021			
				4/6/2028			
		41,800	7402	Principle Payment	41,800	41,800	41,800
		9,504	7401	Interest Payment	9,504	9,504	9,504
		51,304		Total Payment	51,304	51,304	51,304
<b><u>114,222</u></b>	<b><u>113,913</u></b>	<b><u>165,865</u></b>		<b>TOTAL PAYMENT REQUIREMENTS</b>	<b><u>165,866</u></b>	<b><u>165,866</u></b>	<b><u>165,866</u></b>
		48,696		Unappropriated Ending Fund Balance	0	0	0
<b><u>114,222</u></b>	<b><u>113,913</u></b>	<b><u>214,561</u></b>		<b>TOTAL DEBT FUND</b>	<b><u>165,866</u></b>	<b><u>165,866</u></b>	<b><u>165,866</u></b>

**FIRE DISTRICT  
2022-23 ANNUAL BUDGET**

**CAPITAL PROJECT FUND**

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22	PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
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**RESOURCE & REQUIREMENT SUMMARY**

<b>RESOURCE</b>						
-	4,730	7,230	Beginning Cash Balance	3,495	3,495	3,495
			Finance Agreement Proceeds			
-	-	-	Use of Money & Property	-	-	-
		20,500	Transfers from Other Funds	20,500	20,500	20,500
36,432	2,500	130,000	Grants	130,000	130,000	130,000
<b>36,432</b>	<b>7,230</b>	<b>157,730</b>	<b>TOTAL RESOURCES</b>	<b>153,995</b>	<b>153,995</b>	<b>153,995</b>
<b>REQUIREMENTS</b>						
			Fees			
31,702	-	157,730	Capital Outlay	153,995	153,995	153,995
-	-	-	Unappropriated Surplus/Fd. Bal.	-	-	-
<b>31,702</b>	<b>-</b>	<b>157,730</b>	<b>TOTAL REQUIREMENTS</b>	<b>153,995</b>	<b>153,995</b>	<b>153,995</b>

# FIRE DISTRICT 2022-23 ANNUAL BUDGET

## CAPITAL PROJECT FUND RESOURCE & REQUIREMENTS

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22	<u>Acct. No.</u>	<b>RESOURCES</b>	<i>PROPOSED</i> BUDGET FY 2022-23	<i>APPROVED</i> BUDGET FY 2022-23	<i>ADOPTED</i> BUDGET FY 2022-23
-	4,730	7,230		Beginning Cash Balance	3,495	3,495	3,495
				Finance Agreement Proceeds			
-	-	-		Use of Money & Property	-	-	-
-	-	-		Interest from LGIP	-	-	-
-	-	-		Transfers from other Funds	-	-	-
		20,500		General Fund	20,500	20,500	20,500
				Other Revenue	130,000	130,000	130,000
36,432	-	130,000		AFG Grant	-	-	-
-	2,500	-		Other Grants	-	-	-
<b>36,432</b>	<b>7,230</b>	<b>157,730</b>		<b>TOTAL RESOURCES</b>	<b>153,995</b>	<b>153,995</b>	<b>153,995</b>
				<b>REQUIREMENTS</b>			
-	-			Loan Fees			
31,702	-			Capital Outlay			
-	-	-		Public Safety Equipment	-	-	-
-	-	-			-	-	-
-	-	-			-	-	-
-	-	-		Ambulance	-	-	-
-	-	-		Tools and Equipment	-	-	-
<b>31,702</b>	<b>-</b>	<b>-</b>		<b>TOTAL PUBLIC SAFETY EQUIPMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>
				Ambulance Equipment			
-	-	-		Other ( Grant Writer fee)	-	-	-
		143,000		Total AFG Grant	143,000	143,000	143,000
		14,730		Safety Grant	10,995	10,995	10,995
<b>31,702</b>	<b>-</b>	<b>157,730</b>		<b>TOTAL REQUIREMENTS</b>	<b>153,995</b>	<b>153,995</b>	<b>153,995</b>

**FIRE DISTRICT  
2022-23 ANNUAL BUDGET**

**FIRE EQUIPMENT RESERVE FUND**

<b>ACTUAL FY 2019-20</b>	<b>ACTUAL FY 2020-21</b>	<b>BUDGET FY 2021-22</b>		<b>PROPOSED BUDGET FY 2022-23</b>	<b>APPROVED BUDGET FY 2022-23</b>	<b>ADOPTED BUDGET FY 2022-23</b>
<b>RESOURCE &amp; REQUIREMENT SUMMARY</b>						
<b>RESOURCE</b>						
725,812	168,706	139,305	Beginning Cash Balance	103,000	103,000	103,000
	50,000	35,000	Use of Money & Property			
			Transfers from Other Funds	35,000	35,000	35,000
			Full Faith and Credit			
<u>725,812</u>	<u>208,706</u>	<u>174,305</u>	<b>TOTAL RESOURCES</b>	<u>138,000</u>	<u>138,000</u>	<u>138,000</u>
<b>REQUIREMENTS</b>						
567,106	67,386	174,305	Capital Outlay	138,000	138,000	138,000
<u>567,106</u>	<u>67,386</u>	<u>174,305</u>	<b>TOTAL REQUIREMENTS</b>	<u>138,000</u>	<u>138,000</u>	<u>138,000</u>
<u>567,106</u>	<u>67,386</u>	<u>174,305</u>	<b>TOTAL FIRE EQUIPMENT RESERVE FUND</b>	<u>138,000</u>	<u>138,000</u>	<u>138,000</u>

**FIRE DISTRICT  
2022-23 ANNUAL BUDGET**

**FIRE EQUIPMENT RESERVE FUND RESOURCE &  
REQUIREMENTS**

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22		PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
<b>RESOURCES</b>						
725,812	158,706	139,305	Beginning Cash Balance	103,000	103,000	103,000
			Use of Money & Property	-	-	-
-	-	-	Interest from LGIP	-	-	-
-	-	-	Full Faith & Credit			
-	50,000	35,000	Transfers from other Funds	-	-	-
-	-		General Fund	35,000	35,000	35,000
<u>725,812</u>	<u>208,706</u>	<u>174,305</u>	<b>Total Fire Equipment Resources</b>	<u>138,000</u>	<u>138,000</u>	<u>138,000</u>
<b>REQUIREMENTS</b>						
			<u>Acct. No.</u>	<b>Capital Outlay</b>		
		10,000	7330	Public Safety Equipment	8,000	8,000
			7301	Fire Truck Finance		
		25,000	7310	Apparatus	10,000	10,000
86,304	52,623	50,000	7311	Command/Type VI Pickup	50,000	50,000
	1,770	9,305	7309	Various Equipment	10,000	10,000
13,558	9,351	25,000	7302	Equip Turnouts	20,000	20,000
6,284	-	15,000	7303	Fire Hose	10,000	10,000
37	1,323	10,000	7312	Engine Equipment	10,000	10,000
160,055	-	15,000	7202	Radios/Computers	10,000	10,000
300,868	2,319	15,000	7305	Equipment- SCBA	10,000	10,000
<u>567,106</u>	<u>67,386</u>	<u>174,305</u>	<b>Total Capital Outlay</b>	<u>138,000</u>	<u>138,000</u>	<u>138,000</u>
<u>567,106</u>	<u>67,386</u>	<u>174,305</u>	<b>TOTAL FIRE EQUIPMENT REQUIREMENTS</b>	<u>138,000</u>	<u>138,000</u>	<u>138,000</u>

**FIRE DISTRICT  
2022-23 ANNUAL BUDGET**

**EMS RESERVE FUND**

<b>ACTUAL FY 2019-20</b>	<b>ACTUAL FY 2020-21</b>	<b>BUDGET FY 2021-22</b>		<b>PROPOSED BUDGET FY 2022-23</b>	<b>APPROVED BUDGET FY 2022-23</b>	<b>ADOPTED BUDGET FY 2022-23</b>
<b>RESOURCE &amp; REQUIREMENT SUMMARY</b>						
<b>RESOURCE</b>						
189,623	284,890	319,208	Beginning Cash Balance	96,000	96,000	96,000
			Use of Money & Property			
250,000	370,000	35,000	Transfers from Other Funds	35,000	35,000	35,000
<b><u>439,623</u></b>	<b><u>654,890</u></b>	<b><u>354,208</u></b>	<b>TOTAL RESOURCES</b>	<b><u>131,000</u></b>	<b><u>131,000</u></b>	<b><u>131,000</u></b>
<b>REQUIREMENTS</b>						
	-			-	-	-
154,733	329,313	354,208	Capital Outlay	131,000	131,000	131,000
-	-	-	Unappropriated Surplus/Fd. Bal	-	-	-
<b><u>154,733</u></b>	<b><u>329,313</u></b>	<b><u>354,208</u></b>	<b>TOTAL REQUIREMENTS</b>	<b><u>131,000</u></b>	<b><u>131,000</u></b>	<b><u>131,000</u></b>
<b>TOTAL EMS RESERVE FUND</b>						
<b><u>154,733</u></b>	<b><u>329,313</u></b>	<b><u>354,208</u></b>		<b><u>131,000</u></b>	<b><u>131,000</u></b>	<b><u>131,000</u></b>

## FIRE DISTRICT 2022-23 ANNUAL BUDGET

### EMS RESERVE RESOURCES & REQUIREMENTS

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22	Acct. No.	RESOURCES	PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
189,623	284,890	319,208		Beginning Cash Balance	96,000	96,000	96,000
-	-	-		Use of Money & Property	-	-	-
-	-	-		Debt Proceeds			
-	-	-		Other Revenue			
-	-	-		Credit & Expenses			
-	-	-		Transfers from Other Funds			
250,000	370,000	35,000		General Fund	35,000	35,000	35,000
<b>439,623</b>	<b>654,890</b>	<b>354,208</b>		<b>TOTAL EMS RESOURCE</b>	<b>131,000</b>	<b>131,000</b>	<b>131,000</b>
				<b>REQUIREMENTS</b>			
			<b>7000</b>	<b>Capital Outlay</b>			
-	320,000	232,000		Ambulance	10,000	10,000	10,000
-	9,313	10,000	7201	Medical Response Vehicle	10,000	10,000	10,000
-	-	1,000	7309	Misc. Equipment	10,000	10,000	10,000
-	-	50,000	7313	Staff Vehicle	50,000	50,000	50,000
-	-	2,500	7329	Equipment	10,000	10,000	10,000
-	-	2,000	7335	Training Aids	10,000	10,000	10,000
154,733	-	15,000	7333	Monitor	10,000	10,000	10,000
-	-	40,000	7340	Cots	10,000	10,000	10,000
-	-	1,708	7202	Radios/Pagers/Computers	11,000	11,000	11,000
-	-	-		Ambulance Financing			
<b>154,733</b>	<b>329,313</b>	<b>354,208</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>131,000</b>	<b>131,000</b>	<b>131,000</b>
				<b>TOTAL EMS REQUIREMENTS</b>	<b>131,000</b>	<b>131,000</b>	<b>131,000</b>



**FIRE DISTRICT  
2022-23 ANNUAL BUDGET**

**STATION / BUILDING FUND**

<b>ACTUAL FY 2019-20</b>	<b>ACTUAL FY 2020-21</b>	<b>BUDGET FY 2021-22</b>		<b>PROPOSED BUDGET FY 2022-23</b>	<b>APPROVED BUDGET FY 2022-23</b>	<b>ADOPTED BUDGET FY 2022-23</b>
<b>RESOURCE &amp; REQUIREMENT SUMMARY</b>						
<b>RESOURCE</b>						
60,110	21,644	42,465	Beginning Cash Balance	160,000	160,000	160,000
50,000	50,000	135,000	Use of Money & Property			
-	-	-	Transfers from Other Funds	135,000	135,000	135,000
-	-	-	Other Revenue	-	-	-
<b><u>110,110</u></b>	<b><u>71,644</u></b>	<b><u>177,465</u></b>	<b>TOTAL RESOURCES</b>	<b><u>295,000</u></b>	<b><u>295,000</u></b>	<b><u>295,000</u></b>
<b>REQUIREMENTS</b>						
88,466	22,178	177,465	Capital Outlay	295,000	295,000	295,000
			Unappropriated Surplus/Fd. Bal			
<b><u>88,466</u></b>	<b><u>22,178</u></b>	<b><u>177,465</u></b>	<b>TOTAL REQUIREMENTS</b>	<b><u>295,000</u></b>	<b><u>295,000</u></b>	<b><u>295,000</u></b>

# FIRE DISTRICT 2022-23 ANNUAL BUDGET

## STATION / BUILDING FUND RESOURCE & REQUIREMENTS

ACTUAL FY 2019-20	ACTUAL FY 2020-21	BUDGET FY 2021-22		PROPOSED BUDGET FY 2022-23	APPROVED BUDGET FY 2022-23	ADOPTED BUDGET FY 2022-23
			<u>Acct. No.</u>	<b>RESOURCES</b>		
60,110	21,644	42,465		160,000	160,000	160,000
-	-	-				
50,000	50,000	135,000		135,000	135,000	135,000
<b>110,110</b>	<b>71,644</b>	<b>177,465</b>		<b>295,000</b>	<b>295,000</b>	<b>295,000</b>

				<b>REQUIREMENTS</b>		
			<b>7000</b>	<b>CAPITAL OUTLAY</b>		
		20,000		30,000	30,000	30,000
12,705	5,786	25,644	7100	135,000	135,000	135,000
21,907	10,379	10,000	7103	10,000	10,000	10,000
1,829	-	15,000	7106	10,000	10,000	10,000
	-	70,821	7111	20,000	20,000	20,000
		20,000	7112	20,000	20,000	20,000
28,078	5,470	5,000	7108	20,000	20,000	20,000
20,800	-	5,000	7202	20,000	20,000	20,000
	-	2,000	7113	10,000	10,000	10,000
3,147	563	3,000	7341	10,000	10,000	10,000
		1,000	6110	10,000	10,000	10,000
<b>88,466</b>	<b>22,178</b>	<b>177,465</b>		<b>295,000</b>	<b>295,000</b>	<b>295,000</b>

## BUDGET COMMITTEE MINUTES

MAY 26, 2022

The budget meeting was called to order at 12:00 pm by Chief Matt Smith.

### INTRODUCTIONS

Budget committee members present were Steve Lent, Dennis Merrill, Jerry Brummer, Time Lacke, Larry Long, Tim Deboodt. George Ponte was present by Zoom.

Gary Abrams, Lori Hooper, and Scott Smith were absent.

Staff present was Chief Matt Smith, Chief Dave Pickhardt and Paula Landrus.

Guests present were Christine Kurtz, David Parks, Dan Freauff, Joe Mills and Jared Brown.

### POWERS OF THE BUDGET COMMITTEE

Chief Smith read the Local Budget Law, the purpose of the Budget Committee and the fiscal powers of the budget committee.

### ELECTION OF CHAIRPERSON AND SECRETARY

Chief Matt Smith opened nominations for Chairperson. Dennis Merrill nominated Tim Deboodt. Jerry Brummer seconded the nomination. Matt Smith asked for further nominations for Chairperson. As there were no further nominations, Matt declared nominations closed. It was a unanimous vote for Tim Deboodt.

Tim Deboodt opened nominations for Secretary. Steve Lent nominated Jerry Brummer. George Ponte seconded the nomination. Tim Deboodt asked for further nominations for Secretary. As there was no further nominations, Tim declared nominations closed. It was a unanimous vote for Jerry Brummer.

### BUDGET MESSAGE

Chief Matt Smith read the Budget Message. The 2022-2023 Budgetary Objectives are:

- Increase the consistency of staffing in the Juniper Canyon Station
- Increase the District's emergency response capacity
- Fund reserve accounts as revenue projections allow with a goal of securing property and developing infrastructure for a future training facility and additional fire station

### PUBLIC COMMENT

Tim Deboodt opened public comment.

Chief Matt Smith received comment from Scott Smith and Lori Hooper. Matt read the comments.

Scott Smith stated that he agreed to increase the fuel line item. Scott mentioned that there will be a need for a new structure engine in future budgeting. We have an aging fleet. Lori Hooper stated she likes the consistent staffing at the Juniper Canyon Station. Lori appreciates the long term financial plan

with revenue and expenses. Lori would like to see year end estimates to have a better idea on current trends in comparison to prior year actuals.

Christine Kurtz suggested not putting the SAFER Grant in the budget if we did not receive the grant. As well as should the three Firefighter/Paramedics be in the budget if we do not hire them if we do not get the grant. Christine stated we should do a supplemental budget. Christine asked about the tax revenue. She stated a 5% increase is good since there are signs of a recession. Wildland fire is a risk in the State of Oregon causing a financial impact for the State. What is the plan for Title III money. Should we be using the Title III money to get a plan back in place.

Tim Deboodt closed public comments.

Jerry Brummer stated that things have tightened down and changed on how the Title III money can be used.

#### BUDGET OVERVIEW

Chief Matt Smith gave an overview of the budget. Chief Smith went over the spreadsheets and the long term financial plan in the budget information packet. We have applied for the SAFER Grant again this year. It is a 3 year grant to hire 3 Firefighter/Paramedics. Chief Smith explained the revenue page of the budget. In the expenses, we increased the materials and services line items 7% in all 3 categories.

Chief Smith explained the Reserve Accounts. We will be transferring money into the Reserve Accounts from the General Fund.

The Budget Committee discussed staff retention. Chief Smith explained that CCFR is competitive in Central Oregon with the pay. Incentives, retirement and training.

#### BUDGET ACTION

Jerry Brummer made a motion that the Crook County Fire & Rescue Budget Committee approve the taxes for the 2022-2023 fiscal year at the rate of \$1.59/1000 assessed value for operating purposes. Steve Lent seconded the motion which passed unanimously.

Steve Lent made a motion that the Crook County Fire & Rescue Budget Committee approve the budget for the 2022-2023 fiscal year. Larry Long seconded the motion which passed unanimously.

#### PUBLIC COMMENT

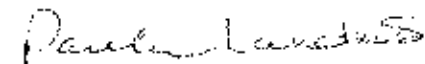
Tim Deboodt opened public comment.

No comment given.

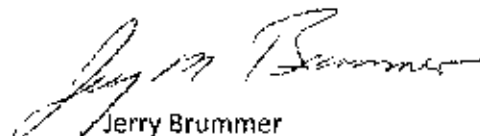
Tim Deboodt closed public comment.

Tim Deboodt closed the Budget Committee meeting.

Respectfully Submitted,



Paula Landrus



Jerry Brummer

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Crook County Fire and Rescue (CCFR) Fire Board will be held on June 16th, 2022 at 9:00am at 205 NE 4th Street in Prineville. You may also attend by Zoom by using the link to join the meeting at 9am June 16th: <https://us02web.zoom.us/j/8176296296?pwd=MTZkdzR1TGp0WkV0SjR0Y0ZlcmE3MjE5Vj09>. You can call in by dialing 346-248-7799 and enter the Webinar ID: 837 7629 6296 and Passcode: 907878. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the Crook County Fire and Rescue Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 500 NE Belknap Street, Prineville, Oregon between the hours of 8 a.m. and 5 p.m. or on CCFR's website [www.crookcountyfireandrescue.com](http://www.crookcountyfireandrescue.com). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Matt Smith Telephone: 541-447-5011 Email: msmith@ccf-r.com

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount Actual 2020-21	Adopted Budget This Year 2021-22	Approved Budget Next Year 2022-23
Beginning Fund Balance/Net Working Capital	3,591,155	4,049,468	3,930,619
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1,402,437	1,262,318	1,554,162
Federal, State and All Other Grants, Gifts, Allocations and Donations	36,432	668,724	542,134
Revenue from Bonds and Other Debt	320,000	0	0
Interfund Transfers / Internal Service Reimbursements	263,913	340,061	342,670
All Other Resources Except Property Taxes	899,010	538,615	1,021,257
Property Taxes Estimated to be Received	3,742,831	3,988,124	4,087,350
<b>Total Resources</b>	<b>10,255,778</b>	<b>10,867,310</b>	<b>11,488,192</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	4,638,014	5,390,856	5,989,980
Materials and Services	973,832	1,152,776	1,465,404
Capital Outlay	422,316	885,708	739,995
Debt Service	113,913	214,561	165,866
Interfund Transfers	263,913	340,061	342,670
Contingencies	0	2,883,348	2,784,277
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	0	0	0
<b>Total Requirements</b>	<b>6,411,988</b>	<b>10,867,310</b>	<b>11,488,192</b>

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Fire	2,825,001	176,029	243,988
FTE	18	0	0
EMS	2,283,696	252,616	366,989
FTE	16	0	0
Non-Departmental	770,501	6,477,048	7,209,077
FTE		37	38
Operating Contingency	0	2,883,348	2,784,277
FTE			
Debt Service	113,913	214,561	165,866
FTE			
Capital Project Fund	0	157,730	153,995
FTE	0	0	0
Fire Equipment Fund	67,386	174,305	138,000
FTE	0	0	0
EMS Equipment Reserve	329,313	354,208	131,000
FTE	0	0	0
Station Building	22,178	177,465	295,000
FTE			
	0	0	0
FTE			
<b>Total Requirements</b>	<b>6,411,988</b>	<b>10,867,310</b>	<b>11,488,192</b>
<b>Total FTE</b>	<b>34</b>	<b>37</b>	<b>38</b>

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***  
 There were increases in personnel services adding one chief officer position to focus on our volunteer and part time programs and for wage scale adjustments. There were increases in materials and services to keep up with rising costs.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit \$1.59 per \$1,000)	\$1.59	\$1.59	\$1.59
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1,	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$531,000	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$278,200	\$0
<b>Total</b>	<b>\$809,200</b>	<b>\$0</b>

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

## FORM OR-LB-50 2022-2023

To assessor of Crook County

Check here if this is an amended form.

Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions.

The Crook Co Fire & Rescue has the responsibility and authority to place the following property tax, fee, charge, or assessment

on the tax roll of Crook County. The property tax, fee, charge, or assessment is categorized as stated by this form.

<u>500 NE Belkap St</u> <small>Mailing address of district</small>	<u>Prineville</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97754</u> <small>ZIP code</small>	<u>06/30/2022</u> <small>Date submitted</small>
<u>Matt Smith</u> <small>Contact person</small>	<u>Fire Chief</u> <small>Title</small>	<u>541-447-5011</u> <small>Daytime telephone number</small>	<u>msmith@ccf-r.com</u> <small>Contact person e-mail address</small>	

**CERTIFICATION** – You must check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

	Subject to General Government Limits		
	Rate – or – Dollar Amount		
1. Rate per \$1,000 or total dollar amount levied (within permanent rate limit) ... 1	\$1.59		
2. Local option operating tax ..... 2	0		Excluded from Measure 5 Limits
3. Local option capital project tax ..... 3	0		
4. City of Portland Levy for pension and disability obligations ..... 4	0		Dollar Amount of Bond Levy
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 ..... 5a		0	
5b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001 ..... 5b		0	
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) ..... 5c		0	

**PART II: RATE LIMIT CERTIFICATION**

6. Permanent rate limit in dollars and cents per \$1,000..... 6	\$1.59
7. Election date when your new district received voter approval for your permanent rate limit ..... 7	
8. Estimated permanent rate limit for newly merged/consolidated district ..... 8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** – Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount – or – rate authorized per year by voters

**PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES\***

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

\*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

\*\* The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

**(see the back for worksheet for lines 5a, 5b, and 5c)**  
File with your assessor no later than **JULY 15**, unless granted an extension in writing.

**RESOLUTION # 2022-2**  
**A RESOLUTION IMPOSING AND CATEGORIZING TAXES FOR**  
**THE 2022-2023 FISCAL YEAR**

**WHEREAS**, the Crook County Fire & Rescue has prepared a budget for the District for the year 2022-2023 commencing July 1, 2022 and

**WHEREAS**, the budget was approved by the Budget Committee on May 26, 2022 and adopted by the Fire District Board on June 16, 2022

**WHEREAS**, Crook County Fire & Rescue has a permanent rate of \$1.59 per thousand of tax assessed value and now is the proper time to pass a resolution imposing taxes.

**NOW, THEREFORE, BE IT RESOLVED** by the District Board of the Crook County Fire & Rescue of Crook County,

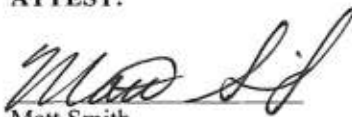
1. That the Crook County Fire & Rescue Board imposes the taxes provided for in the adopted budget at the following rates

\$1.59/1000 tax assessed value in the district  
The permanent rate for the district is \$1.59 per thousand

2. BE IT FURTHER RESOLVED this tax rate is hereby imposed and assessed prorate upon all taxable property within the Fire District as of 1:00 AM, July 1, 2022. A copy of the adopted budget is on file to support the Resolution adopting the budget and making appropriations, and by this reference.
3. BE IT RESOLVED that the Board of Crook County Fire & Rescue of Crook County categorizes the taxes as General Government.
4. The Fire Chief hereby certifies to the County Assessor of Crook County, Oregon the tax rate for operations and taxes imposed for general Government are categorized above.

**APPROVED** by the District Board this 16<sup>th</sup> day of June, 2022.

**ATTEST:**

  
Matt Smith  
Fire Chief

  
Dennis Merrill  
President of the Board

**RESOLUTION # 2022-3**

**A RESOLUTION ADOPTING BUDGET AND MAKING  
APPROPRIATIONS FOR 2022-2023**

**WHEREAS**, Crook County Fire & Rescue has prepared a budget for the District for the year 2022-2023 commencing July 1, 2022 and

**WHEREAS**, the budget was approved by the Budget Committee on May 26, 2022, and

**THEREFORE, BE IT RESOLVED** by the District Board of Crook County Fire & Rescue, that for the fiscal year beginning July 1, 2022, the amount for the purposes shown below are hereby adopted and appropriated. The Budget is now on file in the office of the Fire Chief.

General Fund

Fire Department	243,988
EMS Department	366,989
Non Departmental	
Personal Services	5,989,980
Material & Services	876,427
Transfer to Other Funds	342,670
Contingency	2,784,277

**Total General Fund 10,604,331**

EMS Equipment Fund

Capital Outlay	131,000
<b>Total EMS Fund</b>	<b>131,000</b>

Station Fund

Capital Outlay	295,000
<b>Total Station Fund</b>	<b>295,000</b>

Fire Equipment Fund

Capital Outlay	138,000
<b>Total Fire Equip Fund</b>	<b>138,000</b>

Debt Service Fund

Requirements	165,866
<b>Total Debt Service</b>	<b>165,866</b>

Capital Project Fund

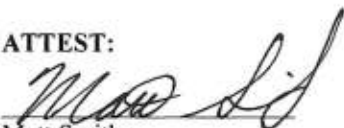
Capital Outlay	153,995
<b>Total Capital Project Fund</b>	<b>153,995</b>


**Total appropriated-----11,488,192**

1. **BE IT FURTHER RESOLVED** that the District Board adopt the budget and make appropriations.

**ADOPTED** The above resolution statement were approved and declared adopted on this 16th day of June, 2022 by the District Board.

**ATTEST:**

  
Matt Smith  
Fire Chief

  
Dennis Merrill  
President of Board