

# CROOK COUNTY FIRE & RESCUE

The regular meeting of Crook County Fire & Rescue was called to order by President Steve Lent at 9:04 am on April 15, 2021.

Board members present were Gary Abrams, Steve Lent and Jerry Brummer. Dennis Merrill and George Ponte were absent.

Staff present was Chief Matt Smith, Chief Dave Pickhardt, Chief Russ Deboodt, Chief Jerimiah Kenfield and Paula Landrus.

## MINUTES

Gary Abrams made a motion to approve the minutes from March 18, 2021. Jerry Brummer seconded the motion which passed unanimously.

## CONSENT AGENDA

Jerry Brummer made a motion to approve the Consent Agenda. Gary Abrams seconded the motion which passed unanimously.

## OLD BUSINESS

COVID 19 UPDATE-Chief Matt Smith stated that we received a letter from Special Districts regarding proposed permanent COVID 19 rules. OSHA wants to make the current rules permanent. This is just to inform the Board what is going on.

## NEW BUSINESS

Budget Committee Appointment-Chief Smith stated that we have one vacancy. We advertised and received one application from Lori Hooper.

Jerry Brummer made a motion to appoint Lori Hooper to the Budget Committee. Gary Abrams seconded the motion which passed unanimously.

Governance Process Policy Revision-Chief Matt Smith stated that last month we dissolved the Labor Management Committee and added the following to the Governance Policy:

7.6 The Board will strive to maintain an appropriate and positive labor management relationship by ensuring the Fire Chief fosters a culture of open communication and transparency between labor and management. Board members are encouraged to occasionally attend and observe monthly labor management meetings with the Fire Chief and executive board of Local 5115.

Steve Lent stated that he attended a monthly labor management meeting.

Gary Abrams made a motion to amend the Governance Process Policy. Jerry Brummer seconded the motion which passed unanimously.

Strategic Business Plan-Chief Matt Smith stated that this was discussed in the work session. Changes made to page 1 was an increase to non -taxable valuation of over 3

billion in industrial growth and added on page 3 was the following: The administrative staff will maintain the District's Yearly Guide document. The Yearly guide is a list of strategies and objectives for each broadly stated goal by category. Twice yearly the work towards accomplishing category goals and objectives will be summarized and used by the board to evaluate the District's progress.

Gary Abrams made a motion to approve the changes made to the Strategic Business Plan. Jerry Brummer seconded the motion which passed unanimously.

Long Term Financial Plan- Chief Matt Smith gave a presentation on the Long Term Financial Plan. Chief Smith stated the long term financial plan is a guideline and a plan for future budgeting. It was a consensus on the Board that they liked the spreadsheet that Chief Smith presented. The Board discussed the long term financial plan.

#### PUBLIC COMMENT

Chief Matt Smith stated that he heard from Arlene Curths. Arlene stated that she would like to see in person board meetings where the public can attend. It was a consensus of the Board to keep the meetings to Board members only and the public can attend on Zoom.

#### GOOD OF THE ORDER

Review Call Data- Chief Dave Pickhardt gave the March responses:

329 total responses, Station 1201- 273 responses, Station 1202 -30 responses, Station 1203- 23 responses, 3 out of district calls, 52 transfers, 80 Non EMS Calls.

2 structure fires, 8 brush fires, 10 motor vehicle accidents, 8 alarms, and 5 burn complaints.

New Website Design-Chief Matt Smith stated that we are getting a new website and would like the Board to write a short bio for the website.

Review date for Budget Committee meeting-Chief Matt Smith stated the tentative date for the budget committee meeting is May 27<sup>th</sup>, 2021 at Noon.

As there was no further business for the Board, Gary Abrams made a motion to adjourn the meeting at 10:41 am. Jerry Brummer seconded the motion which passed unanimously.

Respectfully Submitted,

Paula Landrus