

# CROOK COUNTY FIRE & RESCUE

The regular meeting of Crook County Fire & Rescue was called to order by President Steve Lent at 9:02 am on April 16, 2020.

Board members present were Steve Lent, Gary Abrams. Board members present by Zoom were Dennis Merrill and George Ponte. Jerry Brummer was absent.

Staff present was Chief Matt Smith, Chief Dave Pickhardt, Chief Russ Deboodt, Chief Jerimiah Kenfield and Paula Landrus.

On duty crew present was Chief Dan Freauff, Tim Gorton, Matt Hummel, Chris Bocchi, and David Parks.

## MINUTES

Dennis Merrill made a motion with one correction to approve the minutes from March 18, 2020. Gary Abrams seconded the motion which passed unanimously.

## OLD BUSINESS

Budget Committee Appointments- Chief Smith stated that we have two openings on the budget committee. We received three applications. Larry Long, Scott Granger and Tim Lacke. George Ponte stated that Tim has been on the budget committee before. The Board discussed the three candidates. They are all good candidates.

Dennis Merrill made a motion to appoint Larry Long and Tim Lacke to the Budget Committee. George Ponte seconded the motion which passed unanimously.

COVID-19 Response-Chief Dave Pickhardt gave an update on COVID-19.

We have been very involved with the EOC and the Crook County Health Department. We have not had any exposures. We have plenty of PPE for the crews. Over the past three weeks, our call volume has dropped. The responders are taking their temperatures every 12 hours.

## NEW BUSINESS

Budget Schedule-Chief Matt Smith stated that the budget schedule is in the packet. The Budget meeting is scheduled for May 28, 2020. June 18, 2020 will be the Board meeting and the Budget Hearing.

Strategic Plan-Chief Matt Smith stated the Strategic Plan is a business plan to improve our service and to plan our goals for the future. The purpose of the strategic plan is to institutionalize the drive to maintain and improve services in a financially stable fashion. The plan is oriented to achieve the Fire Board's "end statements" in alignment with the District's mission, vision and values. The ten functional categories of the strategic plan will assist the public, Fire Board, and staff to maintain a global view of how the District functions to accomplish its core service. This information and the District's key documents (Standard of Cover, Yearly Guide, Future Growth and Needs and the District's Budget) will assist in developing goals and allocating resources that have a

targeted effect on actual and predicted service needs. The Strategic Plan will be reviewed every year in April.

The Board discussed the Strategic Plan and made some changes. We will bring the plan to the next meeting with the changes highlighted.

George Ponte made a motion to approve the Strategic (Business) Plan with the amendments made today. Dennis Merrill seconded the motion which passed unanimously.

#### LABOR MANAGEMENT COMMITTEE

Dennis Merrill stated there was no report. We are on hold due to COVID-19.

#### CONSENT AGENDA

Dennis Merrill made a motion to approve the Consent Agenda. George Ponte seconded the motion which passed unanimously.

#### PUBLIC COMMENTS

None

#### GOOD OF THE ORDER

Chief Matt Smith stated that there is discussion on the burn regulations. Deschutes County closed open burning. Crook County is still open. The County Court will be changing the language in the regulations/ordinance.

As there was no further business for the Board, George Ponte made a motion to adjourn the meeting at 10:34 am. Gary Abrams seconded the motion which passed unanimously.

Respectfully Submitted,

Paula Landrus

Steve Lent

