

CROOK COUNTY FIRE & RESCUE

The regular meeting of Crook County Fire & Rescue was called to order by President Steve Lent at 9:00 am on February 27, 2020.

Board members present were Steve Lent, Dennis Merrill, Gary Abrams and Jerry Brummer.

Staff present was Chief Matt Smith, Chief Dave Pickhardt, Chief Russ Deboodt and Paula Landrus.

On duty crew present was Chief Jerimiah Kenfield, Marty Theurer, Chief Dan Freauff, David Parks, Chris Bocchi, Tim Gorton, Megan Stevens, Sam Scheideman, Todd Olheiser, Seth Tooley and Chad Grogan (not in uniform).

Guest present was George Ponte, Larry Long, Renee Tooley, Molly Olheiser, Kori Sarrett and Stephanie Franklin.

MINUTES

Jerry Brummer made a motion to approve the minutes from January 16, 2020.

Dennis Merrill seconded the motion which passed unanimously.

Appointment of Lieutenants- Chief Matt Smith gave a presentation appointing Sam Scheideman, Todd Olheiser and Seth Tooley as Lieutenants of Crook County Fire & Rescue.

Audit- Kori Sarrett from Accuity, LLC gave a presentation on the audit from 2018-2019 budget year.

OLD BUSINESS

SCBA Purchase- Contract Review Board-

Steve Lent closed the public meeting at 9:28 am to open the Contract Review Board meeting.

Steve Lent opened the public meeting at 9:37 am.

Board Vacancy-Review Applications-Chief Matt Smith stated that Dennis Bauldree resigned from the Board in February. We advertised for three weeks and received two applications. Chief Smith thanked George Ponte and Larry Long for applying. The Board discussed the applications. George and Larry gave a short speech. Dennis Merrill made a motion to appoint George Ponte to the Board. Gary Abrams seconded the motion which passed unanimously.

Governance Policy- Chief Matt Smith stated that the policy was discussed in a work session in January. In the board packet was an updated version. The Board reviewed the changes and will table this policy until the next meeting.

NEW BUSINESS

Standard of Cover-Chief Dave Pickhardt gave a presentation on the Standard of Cover document. The Standard of Cover evaluates risk in the community. The goal is to maintain and improve local and regional relationships and explore new relationship opportunities that may influence the District's mission, operations and cost effectiveness. The Standard of Cover will be on the March Agenda.

OFDDA Membership- Chief Matt Smith stated that we have been members in the past. Last year the Board chose not to join. OFDDA is a lobbying group at the State and Federal level. They are a good organization. Steve Lent asked what we get if we join. Chief Smith stated a voice at the table when they make a decision. The Oregon Fire Chiefs are also involved at the State and Federal level and we are members of that organization. The Board discussed OFDDA membership.

LABOR MANAGEMENT COMMITTEE REPORT- No report

CONSENT AGENDA

Jerry Brummer made a motion to approve the Consent Agenda. Dennis Merrill seconded the motion which passed unanimously.

PUBLIC COMMENT

None

GOOD OF THE ORDER

Chief Matt Smith stated that he and Dennis Merrill attended the Special Districts Conference. It was a good conference.

Dennis Merrill stated that he attended some good classes with good presentation. A conference definitely worth attending.

Chief Smith informed the Board of the banquet to be held April 4th, 2020 at MeadowLakes.

Chief Smith stated there will be a Board Duties and Responsibilities class from Special Districts on March 18, 2020 at Jefferson County Fire District.

Steve Lent asked about the COVID-19 Virus. Chief Smith said that the County and State are very involved and engaged.

As there was no further business for the Board, Gary Abrams made a motion to adjourn at 11:04 am. Jerry Brummer seconded the motion which passed unanimously.

Respectfully Submitted,



Paula Landrus

Steve Lent

CROOK COUNTY FIRE & RESCUE
CONTRACT REVIEW BOARD

The Contract Review Board meeting of Crook County Fire & Rescue was called to order by President Steve Lent at 9:28 am on February 27, 2020.

Board members present were Steve Lent, Gary Abrams, Jerry Brummer and Dennis Merrill.

Steve Lent opened public comments.

No comments were given.

Steve Lent closed public comments.

Chief Dave Pickhardt stated that the staff has reviewed three different brands of SCBA's.

We will be spending a little under \$300,000. We will receive 44 packs, 4 rip packs, mask bags, 92 bottles, 45 masks (half with voice amplifiers).

We ran the notice in the newspaper and have not received any comment.

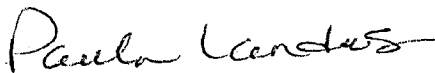
We will be purchasing the SCBA'S from Hughes Fire in Springfield.

Chief Pickhardt explained the procurement process that we went through, which was a company out of Texas.

Gary Abrams made a motion to approve the request for the SCBA Procurement for the purchase of the SCBA's. Jerry Brummer seconded the motion which passed unanimously.

Steve Lent adjourned the Contract Review Board meeting at 9:37 am.

Respectfully Submitted,



Paula Landrus

Steve Lent

CROOK COUNTY FIRE & RESCUE
WORKSESSION

Crook County Fire & Rescue Board held a work session on February 27, 2020 at 11:15 am.
Board members present were Steve Lent, Jerry Brummer, Dennis Merrill and Gary Abrams.
Chief Matt Smith stated we will be going over the Strategic Plan that we have been working on.
The Strategic Plan is a communication tool and an assessment tool.

In looking ahead we will revisit the Strategic Plan every year.

As a Board the indicators they would like to use to make an effective SWOT analysis are as follows:

Strengths (Internal)

Weaknesses (Internal)

Opportunities (External)- when does additional revenue start from data centers? Strategic partnerships,
low interest rate financing.

Threats (External)

Chief Smith passed out a 38 page document to be used as an objective communication tool.

The categories in the document are as follows:

Category 1: Governance & Administration

Category II: Assessment and Planning

Category III: Assessment and Planning

Category IV: Financial Practices

Category V: Programs-Community Risk Reduction

Category V: Programs-Public Education

Category V: Programs-Fire Cause and Origin

Category V: Programs-Structural and Wildland Fire Suppression

Category V: Programs-Emergency Medical Services Program

Category V: Programs-Rescue

Category V: Programs-Hazmat

Category VI: Physical Resources

Category VII: Human Resources

Category VIII: Training and Competency

Category IV: Essential Resources

Category X: External Systems: Relationships

Dennis Merrill stated that the plan need to tie into the Ends Statements.

The Board discussed how the plan will be used as a Communication Tool and an Assessment Tool.

Chief Smith stated there is a community strategic plan. We will give \$5000 for a consultant to work on the plan for the City, County, School District and fire department.

We will work on the budget with a five year plan.

The work session ended at 12:01 pm.

Respectfully Submitted,



Paula Landrus