

CROOK COUNTY FIRE & RESCUE

The regular meeting of Crook County Fire & Rescue was called to order by Vice President Dale Pedersen at 9:00 a.m. on October 21, 2014.

Board members present were Dale Pedersen, Keith Eager and Steve Lent. Jerry Brummer and Mark Nyman were absent.

Staff present was Matt Smith, Casey Kump and Devinee Martin.

MINUTES

Keith Eager made a motion to approve the minutes from the September 16, 2014 meeting. Steve Lent seconded the motion which passed unanimously.

OLD BUSINESS

Air Quality Committee – Matt Smith updated that last year Crook County was out of attainment with air quality and now how do we get it attained. Matt feels that the inversion has a lot to do with it but DEQ states it is from wood stoves. Matt stated we need to educate the public with good burning habits and work with the Air Quality Committee in establishing burn days in conjunction with NOAA (National Oceanic Atmospheric Administration). Keith Eager asked if anyone from industry was involved with the Air Quality Committee. Matt did not believe there was representation from industry and agreed there should be and would pass that information on to the committee.

Forestland Classification – Matt Smith noted that Casey Kump is a voting member of the committee. The State has proposed changes to move the boundary back towards the timber east of Johnson Creek. There would be no gap in fire protection. Matt stated there is minimal liability for the District with this change. The request has to go through legislation to be approved.

SDOA Insurance Discount/Board Training – Casey Kump stated in order for the District to get the full 10% discount on insurance we need to complete five SDAO requirements getting a 2% credit in each category. One of these is Board Training which can be done by 6 hours of CD's or a 2 hour workshop being held November 12th at Redmond Fire & Rescue. Members present agreed to participate in this training so the District can receive the full 10% discount. Member Steve Lent has already received his training for this requirement. The Best Practices Checklist was presented to the Board for approval.

TRAINING/MUSEUM - Matt Smith stated that the new building has been painted on the outside and that the shifts are actively training inside the building. Matt stated the original architect is no longer licensed so he has talked to Steven Banton of Banton Engineering and Design, Inc. Steven is a licensed Engineer and also does Architect Design. Steven seems to be a reasonable person

and pricing was estimated to be about \$1.00 per square foot. An estimated timeline of January/February was stated for the door needed to allow the antiques access to the building.

NEW BUSINESS

Vacation Policy Change – Matt Smith stated the District has reviewed our vacation policy as recommended by our Auditor. Matt has made changes to the current policy that is almost identical to what others are doing. This change puts a cap on the maximum hours you can accumulate depending on years of service, with a buy back option in November of each year. Matt feels this is a good option for the District. It up to the Board in how they want to handle his vacation benefits. There was no action taken and the Board agreed to table it until the next meeting.

CONSENT AGENDA

Keith Eager made a motion to approve the Consent Agenda. Steve Lent seconded the motion which passed unanimously.

Keith Eager noted a concern with the use of credit cards. Matt explained our procedures and process with the credit cards.

Dale Pedersen asked about the Expense Report and if we had duplicate accounts. Matt stated that we do and explained how they work.

PUBLIC COMMENTS

There was no public present.

GOOD OF THE ORDER

Matt Smith informed the Board about Ebola and what we are doing to prepare for such an incident to protect the District and personnel.

Dale Pedersen adjourned the meeting at 9:56 am.

Respectfully Submitted,



Devinee Martin

Dale Pedersen