

# CROOK COUNTY FIRE & RESCUE

The regular meeting of Crook County Fire and Rescue was called to order by President Jim Dean at 9:00am, on May 17, 2018.

Board members present were Jim Dean, Dennis Bauldree, Jerry Brummer, Steve Lent, and Dennis Merrill.

Staff members present were Matt Smith, Russ Deboodt, Jerimiah Kenfield, and Mike Wright.

Public Present were Jared Brown and George Ponte.

## Minutes:

Dennis Bauldree made a motion to approve the minutes from the previous meeting, Dennis Merrill second, motion passed unanimously.

## Executive Session:

Jim Dean closed the public meeting and moved to Executive session. Jim Dean read ORS 192.660 (2)(d) to conduct deliberations with persons designated to carry on labor negotiations, and ORS 192.660 (2)(h) to consult with the attorney regarding legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

Jim Dean reopened the public meeting.

## Old Business:

Strategic Plan / Input on Budget: Chief Smith reviewed the process for the Budget committee and how the voting is structured. The meeting will be held next Thursday, May 24, at noon. Chief Smith reviewed the most recent version of the strategic plan, focusing on the finance/budget objectives section, and posed the question, "is staffing our priority?" Chief Smith then reviewed previous objectives that the District has had since formation in 2001. Chief Smith reviewed our property tax Impact fee policy, and how that has impacted our cash carry forward this year, followed by a review of where we are projecting our revenue to come in from property taxes this year. We are currently looking at coming in at a 5% increase over last year. Chief Smith's recommendation is that the Board makes staffing the priority for the next budget year, and looks at adding 3 firefighter/paramedics and 1 Deputy Chief to the budget. He stated that this would allow the district to more aggressively staff all of CCFR's stations, including Juniper Canyon. Dennis Bauldree asked why we staff the stations the way that we do. Chief Smith reviewed our staffing model and how that impacts automatic aid agreements with neighboring agencies. Dennis Bauldree suggested participating in the PLA group meeting in June to review our staffing model and answer any questions from the residents. Everyone agreed this would be a good idea. Chief Smith stated the five year staffing plan is to have 24 hour staffing in all stations by 2022. Steve Lent stated that hiring employees could be a risk because you don't want to have to lay off employees if the economy turns, however he stated that he agreed that staffing is a priority. Jerry Brummer agreed as well with the addition of an annual review of the 2022 goal, knowing once people are hired you are committed. Dennis Bauldree made a motion that the board approve the strategic plan. Motion was seconded Dennis Merrill, and was approved unanimously.

New Business:

Ambulance Purchase: Chief Smith stated we have identified the ambulance we would like to purchase, and the district would like to use a GPO to complete the process. Chief Kenfield reviewed the process for selection, including the review of three separate manufacturers. Chief Kenfield stated we have settled on a Horton, which the district owns one of already. He stated that the safety options both for the patient and firefighters is much better with this option. He further described how the increased safety equipment caused the ambulance box to be longer, which required an upgrade in chassis from an F350 to an F450, raising the price point to roughly \$200,000. Chief Kenfield reviewed other components of the Horton that made it the best selection including the liquid shocks which will allow for a better ride for the patient. Dennis Merrill asked what the range in pricing was, Chief Kenfield stated they were anywhere from \$190,000 - \$200,000 depending on specifications. Chief Kenfield stated that Horton is opening up a service center in the Vancouver area which will allow for increased service with this supplier. Dennis Merrill asked what a lifespan is for an ambulance, Chief Kenfield stated that it used to be roughly 100,000 miles, but in today's models, its closer to 200,000 miles. Jerry Brummer moved to approve the new ambulance purchase, Steve Lent second, passed unanimously. Chief Kenfield stated that the new ambulance should be delivered by late December.

Surplus Apparatus: Chief Smith stated as new apparatus arrives, the district will have some surplus apparatus. The question will come up, what do we do with them? We will have one structure engine, one tender, and two brush trucks that potentially will be surplus. Dennis Merrill asked if we have to just surplus them or sell them. Chief Smith stated that all are options. Jim Dean asked if we have had any interest in them. Chief Smith stated that we have been approached by a few, mostly in regards to the surplus tender. Chief Smith wanted it to be on the Boards radar but no decision needs to be made now.

Consent Agenda:

Bills: Motion to approve consent agenda was made by Steve Lent, second by Dennis Bauldree, passed unanimously.

Public Comment:

None

Good of the Order:

Chief Smith passed out some membership info and reports from Special Districts of Oregon.

Meeting was adjourned by President Jim Dean at 10: am.

Respectfully Submitted,



Russell Deboodt

Jim Dean