

CROOK COUNTY FIRE & RESCUE

The regular meeting of Crook County Fire & Rescue was called to order by Vice-President Steve Lent at 9:00 am on April 19, 2018.

Board members present were Steve Lent, Jerry Brummer and Dennis Bauldree. Jim Dean and Dennis Merrill were absent.

Staff present were Matt Smith, Mike Wright, Dan Freauff and Jerimiah Kenfield.

Guest Present was Matt Hummel.

MINUTES

Dennis Bauldree made a motion to approve the minutes from March 15, 2018. Jerry Brummer seconded the motion which passed unanimously.

OLD BUSINESS

Audit- Matt Smith reviewed the audit process and why it was late. Matt summarized revenue, expenditures, cash carry forward and the apparatus loan. The board discussed the potential public perception of the cash carry forward amount but it is necessary to have funds to operate from July 1st to November. Matt reviewed the request for proposal for the next auditor. Dennis Bauldree made a motion to approve the 2016-2017 audit. Jerry Brummer seconded the motion which passed unanimously.

NEW BUSINESS

Appoint Budget Committee- Matt Smith stated we received 4 applications for 3 vacant positions. The board had discussion on the applicants. Dennis Bauldree made a motion to appoint Lori Hooper to the budget committee. Jerry Brummer seconded the motion which passed unanimously. Dennis Bauldree made a motion to appoint Scott Smith to the budget committee. Jerry Brummer seconded the motion which passed unanimously. Jerry Brummer made a motion to appoint Tim Lacke to the budget committee. Dennis Bauldree seconded the motion which passed unanimously.

Strategic Plan- Matt Smith handed out and gave an overview of the draft strategic plan. Matt stated budget objectives are needed for the 2018-2019 year. Matt handed out and gave an overview of the draft staffing/ future model for the next 5 years. The plan would be to have eight career staff per shift; four at the main station and two in each substation while using volunteers and part time staff to augment staffing at the main station. Matt and the board discussed potential revenue sources from the enterprise zone, impact fees from the data centers, reserve accounts and future needs.

CONSENT AGENDA

Jerry Brummer made a motion to approve the March 2018 expenses. Dennis Bauldree seconded the motion which passed unanimously. Dennis Bauldree made a motion to approve the quarterly reports for July-March 2018. Jerry Brummer seconded the motion which passed unanimously.

PUBLIC COMMENTS

None

GOOD OF THE ORDER

Matt Smith informed the Board we will be receiving our new interface engine and tender in May and new structure engine sometime in July. Future discussions on what to do with the potential surplus apparatus will be needed.

Steve Lent closed the public meeting at 10:13 am and will be going into Executive session ORS 192.660 (2)(d) to conduct deliberations with persons designed to carry on labor negotiations.

Executive session ORS 192.660 (2)(h) to consult with the attorney regarding legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

Steve Lent opened the public meeting at 10:55 am. As there was no further business for the Board, Steve Lent adjourned the meeting at 10:55 am.

Respectfully Submitted,

A handwritten signature in cursive script that reads "J Kenfield". The signature is written in black ink and is positioned above the printed name.

Jerimiah Kenfield

Steve Lent