

CROOK COUNTY FIRE & RESCUE

The regular meeting of Crook County Fire & Rescue was called to order by Jerry Brummer at 9:02 am on April 19, 2016.

Board members present were Jim Dean, Jerry Brummer, Steve Lent, Dale Pedersen and David Armstrong.

Staff present was Matt Smith, Casey Kump and Paula Landrus.

MINUTES

Steve Lent made a motion to approve the minutes from March 15, 2016 meeting. David Armstrong seconded the motion which passed unanimously.

OLD BUSINESS

2016/2017 Budget Discussion- Matt Smith explained the staffing that we currently have. We have seven firefighter/paramedics. Matt stated that he will add one firefighter/paramedic in the upcoming budget. We had a cash carry forward of \$2.6 million. Matt stated that it helps to have a high cash carry forward to help with unforeseen circumstances. The ambulance income is up. And will probably continue to rise.

Matt explained the chain of command and all of the staff positions. We have nine new students and two new volunteers.

Budget Committee Appointments- Matt Smith stated that we have three positions available and four applications. The Board discussed all of the applicants. Steve Lent stated that all of the applicants would be great on the budget committee. Jim Dean made a motion to appoint Tim Deboodt, Dennis Merrill and George Pont to the budget committee. David Armstrong seconded the motion which passed unanimously.

NEW BUSINESS

Appoint Budget Officer – David Armstrong made a motion to appoint Chief Matt Smith as the Budget Officer for the 2016-2017 budget year. Jim Dean seconded the motion which passed unanimously.

Matt Smith reviewed the budget calendar with the Board.

Review Strategic Plan- Matt Smith stated that he used the Strategic Plan in his yearly evaluation. The items listed in red have been accomplished or are currently our practice. Matt passed out a handout to the Board that has the stations listed along with the apparatus that is at each station. Matt went over the apparatus that needs to be replaced in the near future. The Board discussed the years and the miles on the apparatus. Steve Lent asked about the new hospital and how does it affect how many transports we take out of Prineville. Matt said that we take a lot of patient transports to Bend or Redmond. Matt stated that here is no trauma surgeon in Prineville.

Matt stated that Casey oversees the maintenance on the apparatus. Page two of the handout is a list off all the apparatus. The ones highlighted in red are the ones that need to be replaced. Page three of the handout is a list of Reserve accounts and a list of needs and how much it would cost. Matt stated that we need to continue to fund the reserve accounts for future needs. Matt will continue to add to the Strategic Plan.

Matt stated that we will continue to work on the Enterprise Zone. And we will continue to work with Facebook and Apple and anyone new that comes in.

Steve Lent said good job on the Strategic Plan. Matt said that we will continue to update it and the Board can have some input.

CONSENT AGENDA

Steve Lent made a motion to approve the Consent Agenda. David Armstrong seconded the motion which passed unanimously.

GOOD OF THE ORDER

David Armstrong asked about the differences between the interface engines and the structure engines. Matt Smith explained the differences to the Board.

Jerry Brummer adjourned the meeting at 10:10 am.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Paula Landrus".

Paula Landrus

Jerry Brummer